

Approved	<input checked="" type="checkbox"/>
Unapproved	<input type="checkbox"/>

**LEE TOWNSHIP
REGULAR BOARD MEETING
MINUTES**

February 9, 2009

The Regular Meeting of the Lee Township Board was called to order at 7:31 p.m. at the Lee Township Hall located at 877 56th Street, Pullman, Michigan.

Members Present: Trustee Black, Trustee Ferguson, Treasurer Lowery, Supervisor Miller and Clerk King.

Pledge of Allegiance was recited.

Board Comments: Supervisor Miller gave an update on the progress regarding the grant applications for the new township hall and fire barn. Currently the paperwork is in process and Supervisor Miller is working closely with P. Bristol from Rural Development.

Citizens Comments: No comments

Motion was made by Black and seconded by Ferguson to approve the regular board meeting minutes of January 12, 2009 as presented. All voted "Aye". Motion carried.

Motion was made by Black and seconded by Lowery to approve the minutes of the Special Board meeting on January 26, 2009 as presented. All voted "Aye". Motion carried.

Motion was made by Black and seconded by Ferguson to receive the treasurer's report as presented. All voted "Aye". Motion carried.

COMMITTEE REPORTS:

County Commissioner Report: No Report

Deputies Report: Deputy Greene gave the monthly report. The total complaints for the month were 93 with 65 handled by local deputies.

Fire Department: Chief DeWeerd gave both the monthly and annual report. For the month there were 13 calls. Chief DeWeerd also gave an update on the equipment repairs.

First Responders: No report

Ambulance report: No report

Building Inspector report: During the month of January there was a total of 3 permits issued. This included 1 electrical, 1 plumbing and 1 building for a total property improvement value of \$17,500.00.

Cemetery Report: no report

This is the only official minutes from the Lee Township Board. The Township is not responsible for any other unofficial and unauthorized duplication of this document. Any document or information published from any other source than the above mentioned governmental municipality is not recognized as official information.

Minutes-February 9, 2009

1 | Page

Library Report: No report

Transfer Station: For the month of January, there was a total of \$294.00 collected with 5 coupons redeemed.

Lake Board: No report

Newsletter Committee: The deadline for articles of interest to be considered for placement in the Lee Crossing was extended. Clerk King stated that she would be working on the newsletter through the week and would continue to accept articles until Wednesday.

Assessor's report: No report. Supervisor Miller stated that he was going to request that Assessor Brousseau attend each monthly meeting.

Holiday Committee: No report

Pullman Pride Committee: No report

Clean Team: No report

Neighborhood Watch Committee: The last meeting of the Neighborhood Watch was held on February 5th with 12 residents in attendance. John from Columbia Township gave information on how they conduct their watch and was proud see the growth of their committee. Supervisor Miller stated that once the weather improves, he is sure that the attendance will increase with the Lee Township Neighborhood Watch committee.

OLD BUSINESS: None

NEW BUSINESS-:

Land Splits: - None presented.

Board of Review Dates – Supervisor Miller announced the dates for the March Board of Review. The Board of Review members will meet on March 3rd for their organizational meeting, and they are scheduled to meeting on Monday, March 9th from 9 a.m. – 12 noon and 1 p.m. to 4 p.m. They also will meet on Wednesday March 11, 2009 from 1 p.m. to 4 p.m. and 6 p.m. to 9 p.m. Written appeals will be accepted until March 12th.

Motion was made by Miller and seconded by Black to accept the Board of Review Hours as Monday, March 9th from 8 a.m.- 12:00 noon and 1 p.m. to 4 p.m. and Wednesday March 11th from 1 p.m. – 4 p.m. and 6 p.m. to 9 p.m. All voted "Aye" Motion carries.

Motion was made by Lowery and seconded by Ferguson to authorize the clerk to publish the required Board of Review notices as stated. All voted "Aye". Motion carries.

Extension of Tax Deadline – Treasurer Lowery stated that February 17th is the last day to pay your property tax without penalty before the 3% is added. The State extended the deadline until March 2nd due to February

This is the only official minutes from the Lee Township Board. The Township is not responsible for any other unofficial and unauthorized duplication of this document. Any document or information published from any other source than the above mentioned governmental municipality is not recognized as official information.

Minutes-February 9, 2009

2 | Page

28th falling on a Saturday. In the past the local treasurers have requested the deadline to be extended to the end of the month.

Motion was made by Miller and seconded by Black to extend the deadline for property taxes to be paid without penalty to March 2nd. Roll call vote: Yes – Black, Ferguson, Lowery, Miller, King. Motion carries.

Salary Resolutions: In preparation to the Annual Meeting of the Electors, a resolution to increase township salaries needs to be presented. Treasurer Lowery submitted a resolution to increase the Treasurer's salary by \$2,000 per year to the annual amount of \$20,000. She is requesting the increase due to the tax collection laws which requires collection of taxes twice a year, doubling the work load.

Motion was made by Ferguson and seconded by Black to sign the resolution for the salary increase for the Treasurer in the amount of \$2,000 making the annual salary \$20,000.00 to be presented at the Annual Meeting of the Electors for vote. A roll call vote was taken: Yes – Black, Ferguson, Lowery, Miller and King. Motion carries.

First Responders Millage – *Motion was made by King and seconded by Black to have the ballot language re-written to place the requested First Responders millage on the May ballot which will be now classified as "new" millage. Roll call vote was taken: Black, Ferguson, Lowery, Miller and King. Motion carries.*

Paving the Shoulders on 60th street: Supervisor Miller attended the Allegan County Road Commission meeting where was discussed the amount to pave the shoulders of 60th street between 104th to 107th Avenue. Casco and Lee both paying for their portions. The estimated amount is \$24,000.00 not to exceed \$30,000.00. Also presented was the matter of the culvert on 102nd Avenue/48th Street. The total project can not be completed until we are able to secure the monies (\$195,000.00) to repair. Supervisor Miller will be checking on stimulus money and wanted to suggest that we consider requesting a millage for road repair. The newly formed Road Committee is scheduled to meet this spring, and they will review the roads and present their findings to the board for further consideration on options available.

Motion was made by Lowery and seconded by Ferguson to authorize a work order to be prepared for the paving of the shoulders on 60th Street. Roll call vote was taken: Yes – Black, Ferguson, Lowery, Miller, King. Motion carries.

Committee for Pullman Community Center: Trustee Ferguson stated that with the economic crisis that we all are facing, it is very important that we all make an attempt to roll up our sleeves and get involved in supporting the services that are in our community. The community center would be an excellent place to start. The support of the center would help them to continue to serve the community with the food distribution. Trustee Ferguson referenced Columbia Township and their various activities to help support and bring up the morale of the residents. They have senior programs, bingo and other activities and opportunities for fellowship. Anyone interested in volunteering can contact Trustee Ferguson.

Post Office: Last year the Pullman Post office sidewalk was damaged by the township's waterline. The previous Supervisor had authorized the work to be done to repair the sidewalk. Supervisor Miller received the bill in the amount of \$463.14 and requested board approval for payment.

Motion was made by Miller and seconded by Black to authorize payment in the amount of \$463.14 for the repair of the sidewalk in front of the Pullman Post office which was a result of the township's waterline breaking. Roll call vote: Yes – Black, Ferguson, Lowery, Miller, King. Motion carried.

This is the only official minutes from the Lee Township Board. The Township is not responsible for any other unofficial and unauthorized duplication of this document. Any document or information published from any other source than the above mentioned governmental municipality is not recognized as official information.

Board of Review Members Pay Increase: Supervisor Miller brought to the board a request for consideration to pay the Board of Review Members \$12.00 per hour for the March session only, and paying a flat rate of \$35.00 for December and July Board of Review meetings. There have been more appeals and questions during the last couple of years resulting in more time and work for the members.

Motion was made by Miller and seconded by Black to raise the Board of Review member's salary starting in March 2009 to \$12.00 per hour during the March Board of Review including training. Roll call vote was taken: Yes – Black, Ferguson, Lowery, Miller and King. Motion carried.

Motion was made by Miller and seconded by Black to pay the Board of Review members a flat rate for December and July Board of Review meetings \$35.00 for each meeting. Roll call vote was taken: Yes – Black, Ferguson, Lowery, Miller and King. Motion carried.

Adopting a Road Millage for Lee Township: Supervisor Miller stated that many roads in the township are in need of repair, making it necessary to possibly consider bringing a millage before the voters for the repairs and maintenance of our township roads. The Road Committee will be coming together in the spring to review the roads and bring information to the Board regarding the most important areas to concentrate on. Much research will need to be done before a decision is made. This matter was tabled until the Road Committee has time to meet and bring their recommendations to the board.

Merit Engineering- The condition of the Lower Scott Dam has been a concern for several months and Merit Engineering has requested a payment to be authorized for \$50.00 for the application fee to the MDEQ. This is no guarantee that a permit would be issued, but is necessary to move forward on the process.

Motion was made by Miller and seconded by Black to pay the \$50.00 application fee to the State of Michigan in request for a permit from the MDEQ to start the repair of the Lowery Scott Lake Dam (structure) Roll call vote was taken: Yes – Black, Ferguson, Lowery, Miller and King. Motion carries.

Budget Adjustments: Clerk King presented to the Board of list of budget adjustment to be made. The adjustments are as follows:

GENERAL FUND		Increase	Decrease
Township Officials (101.100)			
101.100.960	Education & Training	\$50.00	
101.100.861	Travel / Township Board		\$50.00
Township Board (101.101)			
101.101.801	Professional Services	\$4041.00	
101.101.810	Insurance/Township Board	\$1900.00	
101.101.958	Membership Dues	\$ 59.00	
101.100.900.1	Printing & Publishing		\$3300.00
101.101.956	Miscellaneous		\$ 800.00
101.265.931	Building MTC/ Building Grounds		\$1900.00
Board of Review (101.247)			
101.247.727	Office Supplies	\$ 10.00	
101.247.960	Education/Training		\$ 10.00
Assessor Expenses (101.257)			
101.257.818	Professional Services	\$1600.00	
101.257.727	Office Supplies		\$1600.00
Building & Grounds (101.265)			

This is the only official minutes from the Lee Township Board. The Township is not responsible for any other unofficial and unauthorized duplication of this document. Any document or information published from any other source than the above mentioned governmental municipality is not recognized as official information.

101.265.727	Office Supplies	\$ 700.00	
101.265.970	Capital Outlay	\$ 900.00	
101.265.956	Miscellaneous		\$1600.00
101.265.921	Utilities-Propane	\$4700.00	
101.265.900	Publishing	\$ 100.00	
101.265.818	Contractual Services		\$4800.00
Cemetery Services (101.276)			
101.276.818	Contractual Services	\$ 450.00	
101.276.920	Utilities/Electric	\$ 100.00	
101.276.740	Operating Supplies		\$250.00
101.276.900	Publishing		\$300.00
Police Expenses (101.301)			
101.301.853	Telephone	\$150.00	
101.301.935	Vehicle Repair	\$100.00	
101.301.980	Vehicle Leasing	\$250.00	
Building Inspections Expenses (101.371)			
101.371.956	Building Inspections/Misc	\$450.00	
101.371.8181	Building Inspector		450.00
Street Expenses (101.446)			
101.446.8811.1	Bridge	\$1800.00	
101.446.888	Major Projects	\$5200.00	
101.446.8811	Graveling		\$7000.00
Parks Expenses (101.691)			
101.691.969.2	Contribution of Osterhout Lake	\$ 500.00	
101.691.818	Contractual Services		\$ 500.00
Total General Funds Adjustment		<u>\$22360.00</u>	<u>\$22360.00</u>
 FIRE DEPARTMENT			
		Increase	Decrease
206.336.818	Contractual Services		\$3000.00
206.336.933	Repairs & MTC Equipment	\$3000.00	
Total Fire Department Adjustments		<u>\$3000.00</u>	<u>\$3000.00</u>
 FIRST RESPONDERS			
210.651.713	Immunizations	\$ 450.00	
210.651.740	Operating Supplies		\$450.00
Total First Responders Adjustments		<u>\$450.00</u>	<u>\$450.00</u>

Motion was made by Lowery and seconded by Ferguson to approve the budget adjustments with recommendations. Roll call vote was taken: Yes – Black, Ferguson, Lowery, Miller and King. Motion carries.

Payment of the Bills: *Motion was made by Lowery and seconded by Black to authorize the clerk to pay the bills in the amount of 46,027.02. Roll call vote was taken: Yes – Black, Ferguson, Lowery, Miller and King. Motion carried.*

Correspondence: None

Meeting was adjourned at 8:40 p.m.

Minutes submitted by
Jacquelyn Ann King, Clerk

This is the only official minutes from the Lee Township Board. The Township is not responsible for any other unofficial and unauthorized duplication of this document. Any document or information published from any other source than the above mentioned governmental municipality is not recognized as official information.

Minutes-February 9, 2009

5 | Page